

**MINUTES OF THE MONTHLY MEETING
PRUDENTIAL COMMITTEE -- WINHALL-STRATTON FIRE DISTRICT #1
Thursday, May 27, 2021 4:00PM**

The monthly meeting of the Prudential Committee of the Winhall-Stratton Fire District #1 was held via teleconference due to the pandemic (Login to: <https://us02web.zoom.us/j/3132650303?pwd=Y25LZ3l0U0F5WE9hamJGdjhjekQvQT09>) on Thursday, May 27, 2021.

Prudential Members Present Via Conference:

Tom Snopek, Chairman
Ric Swenson, Member
James Reynolds, Member
Helmer Pearson, Member

Via Phone:

Diana Stugger, Member

Present Via Conference by Invite Were:

Pat Moyna, SMC
Margaret Dwyer, Chief Operator
Rosa Cannella, Secretary

Dr. Snopek called meeting to order at 4:02PM.

RESOLVED: Upon a motion duly made and seconded the minutes of the April 29, 2021 monthly meeting previously distributed were reviewed and accepted as submitted. **(TS/RS/JR/HP)**

RESOLVED: Upon a motion duly made and seconded the Prudential Committee approved financials as submitted. **(TS/RS/JR/HP)**

TABLED: Solar Tracking spreadsheet to be updated by both Tom Snopek and Rosa Cannella.

WIP: The District Treasurer, Ric Swenson, half-way through review of the Bank Statements and Reconciliations for January 2021 through March 2021 and will report at the next monthly meeting.

OTHER BUSINESS:

RESOLVED: The Prudential Committee is resuming to meet in-person for the monthly meeting scheduled for July 29, 2021 at 4pm to be held in the Stratton Mountain Volunteer Fire House. **(TS/RS/JR/HP)**

NEW BUSINESS:

RESOLVED: Margaret Dwyer informed the Committee that the owner of High Meadow Lot F-15 & F-16 Summit View & Stone House Roads clear-cut the entire parcel using an Out-of-State excavation company who did not follow District protocol. Specifically, calling Dig Safe to locate all utilities before any excavation took place. As a result, the District is unable to locate the water line tie/stub for this property. Upon a motion duly made and seconded the Prudential Committee reached a general agreement that the owner is responsible to repair all the District equipment and any more District employee time spent on this project will be at the owner's expense. **(DS/HP/TS/JR)**

RESOLVED: Upon a motion duly made and seconded the Prudential Committee approved to contract Bear Creek Environmental for Water Quality Reporting at a cost of \$5,852. **(DS/HP/TS/JR)**

WIP: Diana Stugger to research whether or not the District can charge a fee for additional bedroom allocation capacity. A committee was formed consisting of Diana Stugger, Ric Swenson and Helmer Pearson to re-evaluate charging an additional fee once allocation is approved.

OLD BUSINESS:

WIP: The Committee was updated on the WSFD1.com website status and approved publishing.

WIP: Margaret Dwyer updated the Committee on 2021 Capital Project Status and invited the Committee to attending Asset Management Seminars.

Meeting adjourned at 4:45pm.

The next monthly meeting is scheduled for Thursday, June 24, 2021 at 4:00PM via teleconference by logging onto <https://us02web.zoom.us/j/3132650303?pwd=Y25LZ3l0U0F5WE9hamJGdjhjekQvQT09>. **(DS/HP/TS/JR)**