

**MINUTES OF THE MONTHLY MEETING
PRUDENTIAL COMMITTEE -- WINHALL-STRATTON FIRE DISTRICT #1
Thursday, October 26, 2023 4:00PM**

The monthly meeting of the Prudential Committee of the Winhall-Stratton Fire District #1 was held via teleconference at (Login to: <https://us02web.zoom.us/j/3132650303?pwd=Y25LZ3lOU0F5WE9hamJGdjhjekQvQT09>) on Thursday, October 26, 2023 at 4:00PM.

Prudential Members Present:

Tom Snopek, Chairman
James Reynolds, Member
Ric Swenson, Treasurer
Bruce Nelson, Member

Not Present Were:

Also Present by Invite Were:

Diana Stugger, Advisor
Pat Moyna, SMC
Margaret Dwyer, Chief Operator
Rosa Cannella, Secretary

Tom Snopek began by thanking Bruce Nelson for stepping-in to chair last month's meeting and called this meeting to order at 4:10PM.

RESOLVED: Upon a motion duly made and seconded the September 2023 meeting minutes held October 2, 2023 previously distributed were approved as written. **(TS/JR/RS/BN)**

RESOLVED: Upon a motion duly made and seconded the Prudential Committee approved financials as submitted. Rosa Cannella informed the Committee that the audit for fiscal year end 6-30-2023 is near completion and a draft of audited financials will be available mid-November. **(TS/JR/RS/BN)**

RESOLVED: Discussions regarding investing in additional Certificates of Deposit. It was determined that since Capital Projects slated for 22/23 are in the process of being completed 23/24 there would be limited investment funds. The Lake Station is finished and we are awaiting invoice from Daniels Construction, Daniels is now completing the Sprayfield project and Hunter Excavating will complete the Sun Bowl Well lines before winter. **(TS/JR/RS/BN)**

RESOLVED: Upon a motion duly made and seconded the Prudential Committee approved the following allocations as submitted **(TS/JR/RS/BN)**:

- 97 North Branch Road – 3 Bedrooms Water & Sewer
- 12 Windtree Road – 5 Bedrooms Sewer Only
- 32 Old Ridge Road – 1 Bedroom Water & Sewer

NEW BUSINESS:

RESOLVED: Margaret to contact Engineer for a recalculation of District existing capacity **(TS/JR/RS/BN)**.

RESOLVED: Pat Moyna informed the Committee that Founders Lodge II is consistent with original Master Plan request for capacity of 150 bedrooms. This development must pre-sell 60% of building before project moves forward.

RESOLVED: Margaret informed the Committee that 2 fire hydrants in Birch Hill need to be replaced. The Drifter valve pit in the Chalet Apartments will need to be rebuilt and Tim Waker of Mountain Plumbing will be contracted to do the work. Ben Krasney has been repainting the Fire Hydrants. Hunter Excavating will be contacted to continue plowing services this winter.

RESOLVED: Margaret informed the Committee that she has been attending Career Days and is in meeting regarding recruiting efforts in the industry creating more interests in trades. She is currently full staffed and employees are in the process of taking certification exams.

OLD BUSINESS: It came to the Committee's attention that one-time bonuses, voted on and approved in Executive Session on July 27, 2023, were not entered into the Minutes for that meeting. To address this, the Chairman stated, "At the 7-27-2023 meeting, the Committee went into Executive Session. During that meeting, it was voted to approve a one-time \$8,000.00 bonus for the Senior Manager, Margaret Dwyer, in recognition of her exemplary service to the District during the past year. It was also voted to approve a one-time \$4,000.00 bonus for the District Secretary/Bookkeeper, Rosa Cannella, for distinguished service during the same period."

Meeting adjourned at 4:47PM.

The next monthly meeting will be held on Thursday, November 30, 2023 at 4PM via zoom.